



Board of Directors Meeting
Wednesday, January 23, 2019
5:00pm, Alford Law Firm

- I. Call to Order
- II. Approve minutes from December, 2018 meeting
- III. Executive Director's Report
 - A. Raina Rodgers
 - B. Ramona Roberts
- IV. President's Report
 - A. 2017 Audit Update
 - B. Loan with BancorpSouth
 - C. Dog Licensing Ordinance Update
 - D. Contract Negotiations with City of Fort Smith
 - E. Executive Director
 - F. Future Communications from our Board of Directors
- V. New Business
- VI. Executive Session
- VII. Adjourn

Hope Humane Society
Board of Directors Meeting
Thursday December 13, 2018

Attendees: Sam Terry, Stacie Cox, Melanie Prewett, Raina Rodgers, Darren Minor, William Buckley, Hazel Brown, Storm Nolan, Philip Merry

Guests: Cindy Scott, Karla Duncan, Levada Luper, Pam Weber

Excused Absences: LeeAnn Cox, Storm Nolan, Tracy Zigerelli

Absences: Debra Presson, Kitty Calvert

I. Call to order.

Meeting was called to order at 12:09

A motion was made by Darren to approve the November 8, 2018 minutes. Second by Hazel. Minutes were approved.

II. President's report by Sam Terry

1. Sam reported that we have deferred negotiations on the contract with the city for approximately 90 days. They have given the shelter a .50 increase over last year.
2. Jessica Meredith and Steve Carrillo resigned from the board. Sam asked board members to brainstorm for any prospective new members.

III. Treasurer's Report:

1. The shelter received a \$10,000 grant for spay/neuter.
2. The details are provided in the copies provided.

A motion was made to approve the financials by Darren. Second by Hazel. Motion passed.

IV. Shelter Report by Raina:

The adoptions lobby has been cleaned out. Painting is completed in the front. Offices have been moved to the front so supervision can be better.

There is one free range cat room.

We have received new washing machines.

Staff changes and moving staff around continues. The shelter is at 33 employees.

The clinic is the next major focus. We will continue to get the clinic clean and running professionally.

There is a new person in charge of transports. 31 animals will be leaving Sunday on transport. A volunteer to ride along with Shannon will be needed.

Philip suggested calling the area agency on agency to see if they can provide a volunteer.

The shelter has an opportunity to transport to another shelter. They would take 50-70 animals a month if we could get them there.

The adoption fee has been raised to \$100.

The protocol for intake has also been restructured.

When someone picks up their dog they are now being charged \$25 a day as well as fees for the vaccinations that were given while at the shelter.

People refusing to pay the fees to pick up their dogs and requesting to adopt a new dog from the shelter will be put on the do not adopt list.

A motion was made by Philip to approve the price changes for people picking up their animals. Second by Hazel. Motion passed.

Heather Glass is in charge of transports.

We no longer have a bookkeeper, and the books are a mess due to the previous system.

There is currently multiple bank accounts making balancing the books daily challenging.

A motion was made by Darren to consolidate the accounts at bancorpsouth into one account. Second by Hazel. Motion passed.

A motion was made to do the payroll on the first and the 15th of every month by Philip. Second by Darren. Motion Passed.

The shelter is having lunches donated weekly. This seems to be helping the morale at the shelter. A christmas lunch will be planned for the wednesday before Christmas. Marie's lock and safe has donated a safe that will be bolted to the floor.

Special Events 0

Hazel reported putting donation jars in businesses around town. We are needing a volunteer to help with collecting the jars. Darren volunteered to help with jar collections.

We are still in need of a volunteer coordinator.

A suggestion was made to do a newsletter to raise funds.

Philip suggested a phone a thon to raise money.

New Business: Raina had a meeting with a company that makes pet beds. They are doing a promotion for the shelter in February.

Old Business: 0

Meeting adjourned at 1:10. Motion made by Darren. Second by Hazel. Meeting adjourned.