

**Sebastian County Humane Society
Board of Directors Meeting
Board Meeting Agenda
Thursday Oct 12, 2017 12:00 PM**

- I. Call to Order**
- II. Guests:**
- III. Minutes of Sept 21, 2017 Meeting,**
- IV. President's Report**
 - 1. City Contract**
- V. Treasurer's Report**
 - 1. September Financials**
 - 2. September Items over \$250**
- VI. Executive Director's Report**
 - A) Stats**
 - B) Ann will nothing yet still calling and emailing**
 - C) Adoption Event we adopted a total of 65 animals**
 - D) One transports this week a total of 40 dogs**
 - E) Another Chicago Transport end of month**
 - F) Now 13 heartworm Dogs need sponsors**
 - G) At the end of September we had 530 cats in shelter and 111 in foster Total 631 we are set up for 375 at tops.**
 - H) At the end of September we had 339 dogs in house and 76 in foster a Total 415 we are set up for 244**
 - I) ACO brought in an average of 8 dogs a day and 5 cats a day this does not included the ones that died.**
 - J) We are set up for 648 animals and we have 918 an overage of 270 which we have in temp cages.**
 - K) In medical we are set up for 16 dogs we have 18 we are set up for 13 cats we have 31 we are set up for 4 parvo animals we have 4 parvo puppies.**
 - L) For October so far ACO has brought 80 dogs and 7 in the front door. Average for ACO a day is 10, Cats ACO 4 in the front door or left at door 28 a total of 32.**
 - M) Started working on 2018 event calendar and 2018 budget during my free time**
 - N) I have 19 grant due between now and the end of the month**
 - O) Our Lifesaving Impact grant is being reviewed this month**
 - P) Next week we are in New York to Film Puppy Bowl**
 - Q) Contractor Quit**
- VII. Special Event**

A) Food Truck Rally on Saturday Downtown

B) Oct 26th Open house

VIII. Old Business

IX. New Business

X. Adjourn

Sebastian County Humane Society
Board of Directors Meeting
Thursday September 21, 2017

Attendees: Joe Sprague, Steve Carriillo, Sam Terry,, Stacie Gibson, Tracy Zigerelli, Melanie Prewett, Kitty Calvert, Storm Nolan, Jessica Meredith

Excused absences: LeeAnn Hicklin, Darren Minor, William Buckley

Guests: none

- I. Call to order.
Meeting was called to order at 12:02

- II. Minutes from July 20, 2017
The minutes of the July 20, 2017 meeting were approved. Motion made by Tracy.
Second by Storm. Minutes approved.

On July 31, 2017 an email vote was taken to elect Hazel Brown to the board. The following members voted yes. Stacie, Steve, Tracy, Storm, Kitty, Jessica and Maverick. We did not receive a reply from LeeAnn, Sam, William, Melanie, Sherry. Majority vote elected Hazel to join the board.

Joe and Sam reported that Sherry Sims and Hazel Brown resigned from the board due to personal commitments that would not afford them the time to serve on the board at this time.

- I. President's Report given by Sam Terry.
 - A. Sam had no announcements to make at this meeting.
- II, Treasurer's Report
 - A. Items exceeding \$250.
 - B. Melanie suggested shopping for the best prices on medical supplies and testing. She offered to help with looking for the lowest prices on the medical tests and supplies. Joe reported that Manny is currently doing price comparisons. Melanie offered to help Manny with finding the best prices.

- C. Joe said contact him with any questions about the audit or need to see the tax return.

A motion was made to approve the financials was made by Jessica. Second by Steve. Motion passed.

VI. Executive Director's Report

- A. Stats for June 2017:
- B. Euthanized 27 cats in August 2017.
- C. Euthanized 44 dogs in August 2017.
- D. Our euthanasia is lower than the last four years at the shelter.
- E. Adoptions: 107 dogs in August 2017.
- F. We transported 59 animals out in August 2017.
- G. We did 177 spay and neuter surgeries in August 2017.
- H. Intake of cats: 174 cats.
- I. Intake of dogs: 260 dogs.
- J. Animal intakes are way up compared to previous years..
- K. The September 16 event at PetSmart adopted 26 cats and 39 dogs. 65 total animals. Joe reported it is the most cats we have ever adopted out at an event.
- L. Animal control is continuing to bring in large numbers of dogs. We have had 48 more dogs come into the shelter since Monday.
- M. We did two transports this week with a total of 45 dogs on it.
- N. Friday we have another transport with 15 more dogs on board.
- O. The last week of the month is the Oregon transport. Dogs and cats will be on board. The Wisconsin transport has been moved to the fort week in October. The Missouri transport will have 15 dogs on board.
- P. PAWS in Chicago is extremely happy with the dog we are sending. No dog has been there over 3 days. We will be scheduling transports to Chicago twice a month.
- Q. Currently have 26 heartworm dogs in house and at foster homes. There are 2 that Dr. South doesn't feel will survive.
- R. The new development person starts on October 16, 2017. Terrance is now Joe's assistant. This will give Joe more time to work on grants.
- S. Heather will be taking over special events.
- T. We are working on another 3 day event at Petsmart in November.
- U. Joe was called by the VP at PetSmart on Monday. PetSmart is excited over all of the improvements and is making us a VIP client. This will enable us to apply for larger special grants.
- V. Adoption rates have dropped slightly. Joe believes It's because of less advertising and plans to increase it to get adoptions back up.

- W. Joe is working with Arvest bank on the estate of Annie Herbert. After speaking with Joe over the past several months she resumed monthly donations and has left her trust to the shelter after she passed away. The trust will be approximately \$111,000 plus an unknown amount from an insurance policy.
- X. Joe is working on multiple grants in the future. The grants are as follows: Flea and tick, Heartworm, Shot clinic for 900 animals, Senior pets, repair for the play yard grant, Yard for the dogs in medical area to be let out, transport vehicle grant, transport fund grant, pit bull grant, dog trainer at the shelter grant, adoption ambassadors for the adoption area grant. Microchip for 1000 dogs grant, spay and neuter grant for 600 cats and 600 dogs, medical emergency funds grant, free range room for small dogs grant, heartworm prevention to be given to heartworm negative dogs that are adopted from the shelter, microchip readers for the shelter as well as city animal control officers, 4 additional grants for spay and neuter, pet pantry for animals grant.
- Y. The shelter has been approved to be a Best friends Partner. This would help the shelter get grants for transports, no kill and operational expenses.
- Z. On October 29th Joe will be going to court to testify about the roosters.
- AA. Joe told animal control that they could not use our dumpster to discard the dead animals. Joe will be looking at renegotiating the contract at the city to include a fee for the disposal of the animals rather than disposing of them in a dumpster. In the meantime Joe wants to work with animal control and let them put the animals in the freezer at the shelter so they could be disposed of properly. Joe reported that animal control has been washing their trucks and the relationship between the shelter and animal control has improved.

Special Events:

Dog walk, Open house in October, Jello wrestling, Lights of love, Open house , Birthday Party and Cause for Paws.

A motion was made by Sam to adjourn the meeting. Second by Stacie. Meeting adjourned at 1:16 p.m

Sebastian County Humane Society

Transactions exceeding \$250.00

September 2017

Date	Num	Name	Memo	Amount
1120 · FNB #1728204 SCHS				
09/05/2017	eft	Credit Card Fees		-346.13
09/05/2017	1169	BancorpSouth	Transfer PS Grant	-8,500.00
09/07/2017	T1005	BancorpSouth		-200,000.00
09/08/2017	eft	First National Bank Loan Department		-50,017.12
09/14/2017	eft	AOG		-332.42
09/29/2017	eft	United Fire Group		-1,620.00
Total 1120 · FNB #1728204 SCHS				-260,815.67
1130 · BXS 2061 - General Acct.				
09/01/2017	eft	City of Fort Smith		-1,007.97
09/01/2017	eft	City of Fort Smith		-371.71
09/05/2017	1152	Bayer HealthCare	Acct. #7170385	-1,055.30
09/05/2017	1156	Edwards Pest Control, Inc.		-1,687.60
09/05/2017	1157	Fort Smith Medical & Janitorial Supply		-989.00
09/05/2017	1143	Pinnacle / Newroads Telecom		-632.42
09/05/2017	1144	River Valley Animal Hospital		-4,929.46
09/05/2017	1145	Ronnie's Screen Printing, Inc.		-868.75
09/05/2017	1147	Tufflock		-512.00
09/05/2017	1158	Xerox Corporation		-504.56
09/05/2017	1159	Zoetis		-2,591.76
09/05/2017	1160	MWI Animal Health		-3,054.06
09/05/2017	1161	MWI Animal Health		-2,163.03
09/05/2017	1162	MWI Animal Health		-2,336.24
09/05/2017	1169	BancorpSouth	Transfer PS Grant	8,500.00
09/06/2017	1098	USPS	BD mailing	-327.62
09/06/2017	1099	Tom Forrester		-250.10
09/07/2017	T1005	BancorpSouth		200,000.00
09/07/2017	eft	Visa		-5,000.00
09/08/2017	1138	Glidewell Distributing		-505.20
09/08/2017	1139	Golden Corral Restaruant & Catering	Yappy Hour	-1,350.00
09/08/2017	1140	Ground Authority	Lawn Care, Spraying, Clean A/C Cond...	-1,080.00
09/08/2017	1141	IDEXX Laboratories	164021	-1,510.80
09/08/2017	T108	BancorpSouth		-180,000.00
09/08/2017	T109	BancorpSouth		-8,500.00
09/08/2017	T111	BancorpSouth	Loan Interest & payoff LOC	-20,051.95
09/13/2017	eft	Visa		-6,000.00
09/14/2017	1164	AR Livestock & Poultry Commission	Account #222271	-1,260.00
09/14/2017	1165	BancorpSouth	Acct #00573000934306	-575.85
09/14/2017	1166	Brown Hiller & Clark		-969.00
09/14/2017	1173	Fort Smith Medical & Janitorial Supply		-328.50
09/14/2017	1174	Glidewell Distributing		-315.75
09/14/2017	1175	R A M Outdoor Advertising		-990.00
09/14/2017	1177	Zoetis		-757.91
09/14/2017	1178	Friends Forever		-600.00
09/14/2017	1179	IDEXX Laboratories	164021	-1,853.15
09/14/2017	1180	Midwest Type & Printing		-637.00
09/14/2017	1181	River Valley Animal Hospital		-4,473.46
09/14/2017	1184	Specialties, Inc.	CUSTOMER # 7291HS	-704.20
09/14/2017	1186	Thomas Gammill & Co., Ltd		-7,172.74
09/14/2017	1187	Times Record	40608	-503.25
09/14/2017	1189	Xerox Corporation	Customer #716587050	-422.20
09/14/2017	1191	MWI Animal Health		-3,321.82
09/14/2017	1193	MWI Animal Health		-2,648.25
09/14/2017	1194	MWI Animal Health		-2,542.02
09/14/2017	1169	City of Fort Smith Collections Dept.	Acct# 052299-014606-001	-275.84
09/25/2017	eft	OG&E		-2,137.10
09/25/2017	eft	OG&E		-871.28
09/28/2017	1103	River Valley Animal Hospital		-8,086.52
Total 1130 · BXS 2061 - General Acct.				-80,225.37
TOTAL				-341,041.04

Sebastian County Humane Society

Balance Sheet

As of September 30, 2017

	Sep 30, 17
ASSETS	
Current Assets	
Checking/Savings	
1120 · FNB #1728204 SCHS	5,618
1130 · BXS 2061 - General Acct.	181
1131 · BXS 8108 - Emergency Medical	3,933
1132 · BXS 8107 - Sydney Fund	5,750
1133 · BXS 8106 - No Kill	314
1134 · BXS 8105 - Spay/Neuter	3,443
1135 · BXS 2813 - ICS account	131,079
1136 · BXS 0710 - Transports	15,000
1150 · Petty Cash	100
Total Checking/Savings	165,418
Other Current Assets	
1298 · Accts. receivable	46,922
1300 · Contribution receivable	481,592
1304 · Prepaid Postage	74
1305 · Prepaid insurance	3,381
1314 · Colgate Stock (224 shares)	5,454
1350 · FNB - 4 yr CD	50,000
Total Other Current Assets	587,424
Total Current Assets	752,841
Fixed Assets	
1500 · Land	
1501 · SCHS Land	70,937
Total 1500 · Land	70,937
1520 · Building	
1521 · SCHS Building	767,043
1523 · Isolation Clinic	119,819
1524 · Spay/Neuter Clinic	355,071
1525 · Improvements	152,297
1526 · New Kennel building	9,516
Total 1520 · Building	1,403,746
1540 · Equipment	
1541 · SCHS Equipment	
1543 · Computers & Equipment	28,024
1541 · SCHS Equipment - Other	133,362
Total 1541 · SCHS Equipment	161,386
1540 · Equipment - Other	
	8,401
Total 1540 · Equipment	169,787
1545 · Veterinary equipment	
	8,239
1550 · Improvements	
1551 · SCHS Improvements	189,467
Total 1550 · Improvements	189,467
1560 · Automotive Equipment	
1561 · SCHS Automotive Equip	6,000
1563 · Mobile Adoption Unit	127,000
1560 · Automotive Equipment - Other	5,500
Total 1560 · Automotive Equipment	138,500

Sebastian County Humane Society

Balance Sheet

As of September 30, 2017

	Sep 30, 17
1599 · Accumulated Depreciation	(732,468)
Total Fixed Assets	1,248,207
TOTAL ASSETS	2,001,049
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	21,908
Total Accounts Payable	21,908
Other Current Liabilities	
2001 · Accounts Payable - Auditor	3,048
2200 · Payroll Taxes Payable	
2204 · State Tax Withholding	1,257
2205 · Suta Tax Payable	2,953
Total 2200 · Payroll Taxes Payable	4,210
2226 · Garnishment	203
2230 · Accrued payroll	9,014
Total Other Current Liabilities	16,476
Total Current Liabilities	38,384
Long Term Liabilities	
2500 · Note Payable BXS	178,659
Total Long Term Liabilities	178,659
Total Liabilities	217,042
Equity	
3000 · Unrestricted Net Assets	1,194,501
3010 · Temporarily restricted assets	1,059,604
3900 · Retained Earnings	(214,198)
Net Income	(255,900)
Total Equity	1,784,007
TOTAL LIABILITIES & EQUITY	2,001,049

Sebastian County Humane Society
Profit & Loss
 September 2017

	Sep 17	Sep 16
Ordinary Income/Expense		
Income		
4000 · Admissions income		
4001 · Admissions - Local	440	415
4005 · Admissions - Outside >Walk Ins	210	555
4010 · City / County Programs		
4030 · Fort Smith	20,414	14,261
4070 · Van Buren	0	60
Total 4010 · City / County Programs	20,414	14,321
Total 4000 · Admissions Income	21,064	15,291
4100 · Other Services Income		
4110 · Adoption Fees		
4115 · Adoption Fees Cats	520	1,805
4120 · Adoption Fees Other	40	35
4125 · Adoption Fees, Dogs	2,298	5,500
4130 · Return To Owner	147	1,118
Total 4110 · Adoption Fees	3,005	8,458
4160 · Pet Smart		
4161 · Rewards	40	0
Total 4160 · Pet Smart	40	0
Total 4100 · Other Services Income	3,045	8,458
4200 · Donations		
4225 · Can Collections	0	135
4230 · General Donations	8,799	11,337
4231 · Monthly Donations	5,126	0
4233 · Direct Mail	0	170
4235 · Memberships	75	155
4236 · Heartworm Treatment	1,880	0
Total 4200 · Donations	15,880	11,797
4300 · Grant Income	8,500	0
4500 · Fundraisers		
4520 · Cause for Paws	1,000	8,615
4522 · Paws for the Cause Dog Walk	0	3,521
4524 · Merchandise	59	(1,008)
4525 · Lights of Love	0	100
4555 · Room & Other Sponsors	0	500
4559 · Miscellaneous Events - Others	57	0
4560 · Miscellaneous events - SCHS	1,004	0
4500 · Fundraisers - Other	0	299
Total 4500 · Fundraisers	2,120	12,027
4600 · Bequests		
4605 · Birnbaum Trust	0	6,927
Total 4600 · Bequests	0	6,927
4750 · Rent, City	0	517
Total Income	50,609	55,016
Gross Profit	50,609	55,016

Sebastian County Humane Society
Profit & Loss
 September 2017

Expense	Sep 17	Sep 16
5000 · Operating Expenses		
5005 · Automotive Expense		
5006 · Fuel	213	20
5005 · Automotive Expense - Other	22	0
Total 5005 · Automotive Expense	235	20
5011 · Grounds Care	0	593
5012 · Cremation Expense	600	400
5020 · Equipment Rentals	140	135
5025 · Food Purchased	577	35
5026 · Merchandise for Resale	5,964	0
5055 · Repairs and Maintenance	921	5,534
5064 · Supplies		
5065 · Adoption Supplies	975	0
5067 · Operating Supplies	99	212
5068 · Kennel Supplies	2,792	1,363
5069 · Veterinarian Supplies	16,224	19,249
Total 5064 · Supplies	20,090	20,825
5071 · Transports	2,101	0
5072 · Uniforms and Mats	71	106
5075 · Utilities		
5075.1 · Gas	332	191
5075.2 · Water	1,380	2,435
5075.3 · Electric	3,211	3,434
Total 5075 · Utilities	4,923	6,060
5080 · Veterinarian Treatment	5,580	761
5083 · Vet Treatment - Dr.Trevor South	2,560	1,360
Total 5000 · Operating Expenses	43,762	35,830
6000 · Administrative		
6005 · Advertising	1,026	2,127
6010 · Bank Service Charges	83	91
6016 · Credit Card & Paypal Fees	416	252
6020 · Depreciation	2,690	2,690
6025 · Dues and Subscriptions	244	76
6030 · Employee gifts & benefits	0	(129)
6032 · Employee medical	0	90
6035 · Finance Charge	69	0
6036 · Fundraising Expense	221	0
6040 · Insurance		
6040.2 · Commercial	1,620	1,189
Total 6040 · Insurance	1,620	1,189
6055 · Office Supplies	292	718
6060 · Penalties and Interest	576	0
6070 · Postage	551	2,769
6075 · Printing and Graphics	929	9,085
6079 · Internet	440	190
6080 · Telephone	0	271
6081 · Volunteer Expenses	192	(160)
Total 6000 · Administrative	9,349	19,259
6018 · Computer & Software	978	199

Sebastian County Humane Society

Profit & Loss September 2017

	Sep 17	Sep 16
7000 · Salaries and Wages		
7015 · Insurance Incentive	195	221
7020 · Insurance, Worker's Comp	0	411
7025 · Payroll Taxes	4,059	4,098
7030 · Salaries and Wages Fort Smith	50,255	48,761
7040 · Contract Labor	0	1,000
Total 7000 · Salaries and Wages	54,509	54,491
8000 · Special Events		
8001 · Adoption events	2,302	0
8005 · Cause for Paws	0	568
8010 · Dogwalk	380	0
Total 8000 · Special Events	2,682	568
Total Expense	111,281	110,347
Net Ordinary Income	(60,672)	(55,332)
Other Income/Expense		
Other Income		
4950 · Interest Income	3	23
9500 · Restitution	0	30
Total Other Income	3	53
Net Other Income	3	53
Net Income	(60,669)	(55,278)

Sebastian County Humane Society

Profit & Loss

January through September 2017

	Jan - Sep 17	Jan - Sep 16
Ordinary Income/Expense		
Income		
4000 · Admissions Income		
4001 · Admissions - Local	6,461	2,927
4005 · Admissions - Outside >Walk Ins	5,787	3,912
4010 · City / County Programs		
4012 · Alma	0	990
4020 · Barling	0	585
4025 · Bonanza	0	45
4030 · Fort Smith	254,055	138,145
4035 · Greenwood	0	866
4039 · Hackett	0	315
4055 · Sebastian County	204	180
4070 · Van Buren	380	1,600
Total 4010 · City / County Programs	254,638	142,725
Total 4000 · Admissions Income	266,886	149,564
4100 · Other Services Income		
4105 · Pet Supplies	0	986
4110 · Adoption Fees		
4115 · Adoption Fees Cats	15,824	13,809
4120 · Adoption Fees Other	2,495	195
4125 · Adoption Fees, Dogs	38,103	53,984
4127 · Adoption Fees, Sponsored	5,063	0
4130 · Return To Owner	8,922	9,147
Total 4110 · Adoption Fees	70,407	77,134
4135 · Humane Education	1,899	3,500
4140 · Burial Pick Up Fees	25	0
4160 · Pet Smart		
4161 · Rewards	1,080	290
4162 · Transports	0	9,308
4160 · Pet Smart - Other	0	1,810
Total 4160 · Pet Smart	1,080	11,408
Total 4100 · Other Services Income	73,411	93,028
4165 · Bio Corp	124	303
4200 · Donations		
4225 · Can Collections	3,404	1,666
4230 · General Donations	80,458	143,541
4231 · Monthly Donations	36,823	0
4232 · Restricted Donations	11,224	29,265
4233 · Direct Mail	8,206	31,628
4234 · Newsletter	3,170	0
4235 · Memberships	5,405	2,280
4236 · Heartworm Treatment	24,329	790
4245 · Cemetery Fund Donations	300	0
4255 · Miscellaneous	50	0
Total 4200 · Donations	173,369	209,170
4300 · Grant Income	48,750	105,000
4500 · Fundraisers		
4520 · Cause for Paws	1,000	11,315
4522 · Paws for the Cause Dog Walk	0	7,001
4524 · Merchandise	2,384	(477)
4525 · Lights of Love	145	100
4545 · Miles for Mutts	0	6,575
4547 · Dog beds	125	0
4553 · Rebates	6,093	0
4555 · Room & Other Sponsors	5,000	500
4559 · Miscellaneous Events - Others	16,619	0

Sebastian County Humane Society

Profit & Loss

January through September 2017

	Jan - Sep 17	Jan - Sep 16
4560 · Miscellaneous events - SCHS		
4560.2 · Calendars	0	240
4560 · Miscellaneous events - SCHS - Other	12,842	6,174
Total 4560 · Miscellaneous events - SCHS	12,842	6,414
4500 · Fundraisers - Other	0	4,444
Total 4500 · Fundraisers	44,208	35,872
4599 · Shot Clinics	8,815	0
4600 · Bequests		
4602 · Mercy Foundation	26,115	25,000
4604 · Maynard Blackard	39,899	56,587
4605 · Birnbaum Trust	8,736	10,745
Total 4600 · Bequests	74,750	92,331
4750 · Rent, City	0	5,200
Total Income	690,312	690,469
Gross Profit	690,312	690,469
Expense		
5000 · Operating Expenses		
5005 · Automotive Expense		
5006 · Fuel	3,629	865
5005 · Automotive Expense - Other	287	840
Total 5005 · Automotive Expense	3,916	1,706
5010 · Burial/Cremation Expense	500	1,035
5011 · Grounds Care	5,415	4,343
5012 · Cremation Expense	5,420	3,555
5020 · Equipment Rentals	1,390	1,350
5025 · Food Purchased	1,593	1,165
5026 · Merchandise for Resale	5,964	0
5030 · Freight	0	0
5045 · Pest Control	3,288	1,659
5055 · Repairs and Maintenance	15,274	25,418
5064 · Supplies		
5065 · Adoption Supplies	3,705	0
5067 · Operating Supplies	2,439	871
5068 · Kennel Supplies	20,821	22,301
5069 · Veterinarian Supplies	129,429	105,211
Total 5064 · Supplies	156,393	128,382
5071 · Transports	3,021	0
5072 · Uniforms and Mats	1,256	2,732
5075 · Utilities		
5075.1 · Gas	6,771	5,887
5075.2 · Water	12,331	13,486
5075.3 · Electric	19,941	20,649
Total 5075 · Utilities	39,042	40,021
5080 · Veterinarian Treatment	54,715	11,435
5082 · Veterinary Treatment-South Cnty	0	121
5083 · Vet Treatment - Dr.Trevor South	23,051	25,760
5000 · Operating Expenses - Other	189	0
Total 5000 · Operating Expenses	320,427	248,681

Sebastian County Humane Society

Profit & Loss

January through September 2017

	Jan - Sep 17	Jan - Sep 16
6000 · Administrative		
6005 · Advertising	23,397	26,435
6010 · Bank Service Charges	637	482
6012 · Cash (Over) Short	50	0
6016 · Credit Card & Paypal Fees	2,172	1,064
6020 · Depreciation	24,214	24,214
6025 · Dues and Subscriptions	3,723	2,471
6026 · Humane Education	276	0
6030 · Employee gifts & benefits	(43)	359
6032 · Employee medical	0	90
6034 · Late Fees	5	0
6035 · Finance Charge	1,109	2
6036 · Fundraising Expense	1,739	8
6037 · Newsletter expenses	0	0
6040 · Insurance		
6040.2 · Commercial	15,092	13,045
6040.3 · Directors and officers	2,044	605
Total 6040 · Insurance	17,136	13,650
6045 · Interest	10	5
6050 · Legal and Accounting	7,173	7,165
6051 · Relocation	0	3,500
6053 · Miscellaneous Expense	191	0
6055 · Office Supplies	3,649	4,884
6060 · Penalties and Interest	2,064	443
6070 · Postage	4,844	8,276
6075 · Printing and Graphics	15,307	14,707
6077 · Returned Checks	0	0
6078 · Taxes	18	16
6079 · Internet	1,770	1,865
6080 · Telephone	2,182	1,454
6081 · Volunteer Expenses	(198)	(266)
Total 6000 · Administrative	111,424	110,823
6018 · Computer & Software	5,325	1,573
7000 · Salaries and Wages		
7015 · Insurance Incentive	1,794	2,417
7020 · Insurance, Worker's Comp	3,672	4,461
7025 · Payroll Taxes	41,881	34,566
7030 · Salaries and Wages Fort Smith	457,344	362,435
7040 · Contract Labor	0	5,025
Total 7000 · Salaries and Wages	504,692	408,904
8000 · Special Events		
8001 · Adoption events	2,302	0
8005 · Cause for Paws	650	568
8010 · Dogwalk	416	0
8045 · Miles for Mutts	0	2,603
8070 · Miscellaneous	1,350	100
8000 · Special Events - Other	0	250
Total 8000 · Special Events	4,718	3,521
Total Expense	946,587	773,501
Net Ordinary Income	(256,274)	(83,032)

Sebastian County Humane Society

Profit & Loss

January through September 2017

	<u>Jan - Sep 17</u>	<u>Jan - Sep 16</u>
Other Income/Expense		
Other Income		
4950 · Interest Income	36	42
9000 · Dividend Income	133	216
9500 · Restitution	205	160
Total Other Income	<u>374</u>	<u>418</u>
Net Other Income	<u>374</u>	<u>418</u>
Net Income	<u><u>(255,900)</u></u>	<u><u>(82,615)</u></u>

Sebastian County Humane Society

Profit & Loss Budget vs. Actual January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4000 · Admissions Income			
4001 · Admissions - Local	6,461	3,000	3,461
4005 · Admissions - Outside >Walk Ins	5,787	3,750	2,037
4010 · City / County Programs			
4030 · Fort Smith	254,055	135,750	118,305
4055 · Sebastian County	204		
4070 · Van Buren	380	1,875	(1,495)
Total 4010 · City / County Programs	254,638	137,625	117,013
Total 4000 · Admissions Income	266,886	144,375	122,511
4100 · Other Services Income			
4105 · Pet Supplies	0	750	(750)
4110 · Adoption Fees			
4115 · Adoption Fees Cats	15,824	18,750	(2,926)
4120 · Adoption Fees Other	2,495	188	2,308
4125 · Adoption Fees, Dogs	38,103	63,750	(25,647)
4127 · Adoption Fees, Sponsored	5,063		
4130 · Return To Owner	8,922	9,000	(78)
Total 4110 · Adoption Fees	70,407	91,688	(21,281)
4135 · Humane Education	1,899		
4140 · Burial Pick Up Fees	25		
4160 · Pet Smart			
4161 · Rewards	1,080	1,875	(795)
Total 4160 · Pet Smart	1,080	1,875	(795)
Total 4100 · Other Services Income	73,411	94,313	(20,902)
4165 · Bio Corp	124	225	(101)
4200 · Donations			
4225 · Can Collections	3,404	3,750	(346)
4230 · General Donations	80,458	213,750	(133,292)
4231 · Monthly Donations	36,823	11,250	25,573
4232 · Restricted Donations	11,224	45,000	(33,776)
4233 · Direct Mail	8,206	56,250	(48,044)
4234 · Newsletter	3,170	75	3,095
4235 · Memberships	5,405	5,000	405
4236 · Heartworm Treatment	24,329		
4245 · Cemetary Fund Donations	300		
4255 · Miscellaneous	50		
Total 4200 · Donations	173,369	335,075	(161,706)
4300 · Grant Income	48,750	58,500	(9,750)
4500 · Fundraisers			
4507 · In the Kennel	0	50,000	(50,000)
4520 · Cause for Paws	1,000	35,000	(34,000)
4522 · Paws for the Cause Dog Walk	0	15,000	(15,000)
4524 · Merchandise	2,384	6,000	(3,616)
4525 · Lights of Love	145	0	145
4545 · Miles for Mutts	0	10,000	(10,000)
4546 · Calendar & Party	0	10,000	(10,000)
4547 · Dog beds	125	375	(251)
4553 · Rebates	6,093		
4555 · Room & Other Sponsors	5,000	37,500	(32,500)
4559 · Miscellaneous Events - Others	16,619	22,500	(5,881)
4560 · Miscellaneous events - SCHS	12,842	37,500	(24,658)
Total 4500 · Fundraisers	44,208	223,875	(179,667)
4599 · Shot Clinics	8,815	6,000	2,815

Sebastian County Humane Society

Profit & Loss Budget vs. Actual

January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget
4600 · Bequests			
4602 · Mercy Foundation	26,115	25,000	1,115
4604 · Maynard Blackard	39,899	39,000	899
4605 · Birnbaum Trust	8,736	8,250	486
4699 · Miscellaneous	0	1,500	(1,500)
Total 4600 · Bequests	74,750	73,750	1,000
Total Income	690,312	936,113	(245,800)
Gross Profit	690,312	936,113	(245,800)
Expense			
5000 · Operating Expenses			
5005 · Automotive Expense			
5006 · Fuel	3,629	1,500	2,129
5005 · Automotive Expense - Other	287	1,125	(838)
Total 5005 · Automotive Expense	3,916	2,625	1,291
5010 · Burial/Cremation Expense	500		
5011 · Grounds Care	5,415	4,583	832
5012 · Cremation Expense	5,420	7,500	(2,080)
5020 · Equipment Rentals	1,390	1,500	(110)
5025 · Food Purchased	1,593	1,500	93
5026 · Merchandise for Resale	5,964	3,000	2,964
5030 · Freight	0		
5045 · Pest Control	3,288	1,800	1,488
5055 · Repairs and Maintenance	15,274	3,750	11,524
5064 · Supplies			
5065 · Adoption Supplies	3,705	750	2,955
5067 · Operating Supplies	2,439	1,500	939
5068 · Kennel Supplies	20,821	22,500	(1,679)
5069 · Veterinarian Supplies	129,429	101,250	28,179
Total 5064 · Supplies	156,393	126,000	30,393
5071 · Transports	3,021		
5072 · Uniforms and Mats	1,256	2,625	(1,369)
5075 · Utilities			
5075.1 · Gas	6,771	5,325	1,446
5075.2 · Water	12,331	13,500	(1,169)
5075.3 · Electric	19,941	21,000	(1,059)
Total 5075 · Utilities	39,042	39,825	(783)
5080 · Veterinarian Treatment	54,715	15,000	39,715
5083 · Vet Treatment - Dr.Trevor South	23,051	26,250	(3,199)
5000 · Operating Expenses - Other	189		
Total 5000 · Operating Expenses	320,427	235,958	84,469
6000 · Administrative			
6005 · Advertising	23,397	18,750	4,647
6010 · Bank Service Charges	637	506	131
6012 · Cash (Over) Short	50		
6016 · Credit Card & Paypal Fees	2,172	1,875	297
6020 · Depreciation	24,214	24,750	(536)
6021 · Debt service	0	14,700	(14,700)
6025 · Dues and Subscriptions	3,723	2,250	1,473
6026 · Humane Education	276	500	(224)
6030 · Employee gifts & benefits	(43)		
6032 · Employee medical	0	0	0
6034 · Late Fees	5		
6035 · Finance Charge	1,109		
6036 · Fundraising Expense	1,739	7,500	(5,761)

Sebastian County Humane Society

Profit & Loss Budget vs. Actual

January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget
6040 · Insurance			
6040.2 · Commercial	15,092	14,381	711
6040.3 · Directors and officers	2,044	806	1,238
Total 6040 · Insurance	17,136	15,188	1,949
6045 · Interest	10		
6050 · Legal and Accounting	7,173	7,500	(327)
6053 · Miscellaneous Expense	191		
6055 · Office Supplies	3,649	5,250	(1,601)
6060 · Penalties and Interest	2,064		
6070 · Postage	4,844	15,000	(10,156)
6075 · Printing and Graphics	15,307	26,250	(10,943)
6077 · Returned Checks	0		
6078 · Taxes	18	0	18
6079 · Internet	1,770	1,875	(105)
6080 · Telephone	2,182	1,725	457
6081 · Volunteer Expenses	(198)	375	(573)
Total 6000 · Administrative	111,424	143,994	(32,569)
6018 · Computer & Software	5,325	1,650	3,675
7000 · Salaries and Wages			
7015 · Insurance Incentive	1,794	1,830	(36)
7020 · Insurance, Worker's Comp	3,672	3,048	624
7025 · Payroll Taxes	41,881	42,791	(910)
7030 · Salaries and Wages Fort Smith	457,344	477,645	(20,301)
Total 7000 · Salaries and Wages	504,692	525,314	(20,622)
8000 · Special Events			
8001 · Adoption events	2,302		
8005 · Cause for Paws	650	0	650
8010 · Dogwalk	416		
8030 · Paws for the Cause Dog Walk	0	2,500	(2,500)
8070 · Miscellaneous	1,350	12,000	(10,650)
Total 8000 · Special Events	4,718	14,500	(9,782)
Total Expense	946,587	921,416	25,170
Net Ordinary Income	(256,274)	14,696	(270,971)
Other Income/Expense			
Other Income			
4950 · Interest Income	36	38	(2)
9000 · Dividend Income	133	150	(17)
9500 · Restitution	205	150	55
Total Other Income	374	338	37
Net Other Income	374	338	37
Net Income	(255,900)	15,034	(270,934)

Cat Adoptions

	2013	2014	2015	2016	2017
Jan	39	17	41	36	77
Feb	23	22	41	37	49
Mar	35	18	30	25	59
Apr	19	45	36	60	43
May	14	16	48	42	34
Jun	18	14	30	31	67
Jul	32	27	42	55	37
Aug	13	16	49	42	61
Sep	30	17	43	52	60
Oct	24	47	19	45	
Nov	21	19	33	45	
Dec	17	35	40	63	
Total	285	293	452	533	487

Transfer Out Dogs and Cats

2017
42
27
39
13
26
32
13
59
92

Dog Adoptions

	2013	2014	2015	2016	2017
Jan	62	58	60	87	136
Feb	91	50	54	106	123
Mar	67	36	80	81	140
Apr	60	33	79	102	209
May	47	37	120	157	154
June	53	32	35	20	191
Jul	49	36	28	86	141
Aug	46	48	110	126	107
Sep	36	54	63	195	117
Oct	38	147	129	119	
Nov	42	42	61	116	
Dec	28	48	101	111	
Total	619	621	920	1306	1318

Surgeries

	2015	2016	2017
Jan	81	98	167
Feb	82	73	165
Mar	74	123	182
Apr	108	126	136
May	96	160	172
Jun	52	81	149
July	70	159	86
Aug	85	132	177
Sept	104	164	158
Oct	133	161	
Nov	73	105	
Dec	117	109	
Total	1,075	1,491	1,392

Intake Cats

	2013	2014	2015	2016	2017
Jan	143	119	136	84	85
Feb	55	116	106	147	59
Mar	131	123	106	66	77
Apr	161	266	197	84	80
May	297	379	481	205	225
Jun	428	391	330	170	211
Jul	331	574	236	145	98
Aug	311	269	146	171	174
Sep	326	259	206	40	133
Oct	232	291	404	125	
Nov	150	215	115	19	
Dec	95	118	124	82	
Total	2,660	3,120	2,587	1,338	1,142

Intake Dogs

	2013	2014	2015	2016	2017
Jan	201	343	348	324	236
Feb	207	298	264	248	244
Mar	181	129	257	247	262
Apr	225	383	313	131	303
May	230	383	356	246	233
Jun	147	372	261	186	192
Jul	229	310	274	190	296
Aug	229	294	253	184	260
Sep	151	433	270	187	222
Oct	317	368	299	208	
Nov	317	241	248	157	
Dec	223	283	281	214	
Total	2,657	3,837	3,424	2,522	2,248

Euth Cats

	2013	2014	2015	2016	2017
Jan	88	106	104	46	4
Feb	62	94	80	52	13
Mar	75	104	56	32	13
Apr	113	200	86	52	14
May	233	361	519	34	17
Jun	334	356	266	88	24
Jul	253	458	170	32	20
Aug	318	304	132	92	27
Sep	287	262	137	69	6
Oct	240	246	188	77	
Nov	134	169	112	40	
Dec	69	60	101	36	
Total	2,206	2,720	1,951	650	138

Euth Dogs

	2013	2014	2015	2016	2017
Jan	175	187	153	97	8
Feb	196	188	133	52	16
Mar	173	181	93	40	9
Apr	157	181	103	54	18
May	295	231	158	57	19
Jun	230	183	141	90	25
Jul	248	132	151	57	52
Aug	269	184	90	38	44
Sep	195	195	114	20	19
Oct	149	154	81	25	
Nov	127	125	80	29	
Dec	119	102	59	22	
Total	2,333	2,043	1,356	581	210

Volunteer Hours

	Goal	Actual Hours 2016	Actual Hours 2017	Budget 2017
Jan	100	182	845	800
Feb	200	333	931	900
March	300	543	1,316	900
April	500	773	865	900
May	700	846	1,137	1,000
June	800	1,122	2,288	1,000
July	900	1,099	1,270	1,000
Aug	900	1,005	1,061	800
Sept	900	650	553	800
Oct	1,000	657		700
Nov	1,000	321		700
Dec	1,000	820		700
Total	8,300	8,348	10,266	10,200